

Moving Agreement

Montreaux Body Corporate

164 The Terrace, Wellington 6011, New Zealand

Name of Moving Resident/s: _____

Apartment Number: _____ Contact Number: _____

If a Tenant _____
Name and Contact details of
Apartment Owner or Property Manager _____

New Address: _____
(for residents moving out)
Email address: _____

Moving From Level: _____ To Level: _____

Day & Date of Move: _____ / _____ / _____ Time of Move: _____

I/we will be removing a bicycle/s from racks No/s: _____

Moving Agreement

The person/s signing this agreement acknowledges full responsibility and liability for any damage caused to the common areas caused during their move, and undertakes within 5 days of the damage occurring and accepting ownership to either:

- Providing confirmation to the Building Manager of confirmed trades people to repair the damage to a professional and workman like standard returning the area concerned back to the standard expected in Montreaux at his/her cost, or alternatively:
- Instructing the Building Manager to arrange repair of the damage on their behalf, the cost of which will then be charged to the person signing the declaration.

The damage is to be repaired within 30 days of damage occurring or later by mutual agreement between the person signing this agreement and the Body Corporate Committee.
Should the person/s signing this agreement not advise the Building Manager within 5 working days of ownership and the date the repairs will be made, or chooses not to instruct the Building Manager to repair the damage, the Body Corporate Committee will arrange to have the damage repaired with all associated costs of the work to be invoiced to the owner of the apartment at the date this agreement was signed.

I agree to the conditions of this Moving Agreement, together with the condition of the Common Areas as shown on the Inspection Reports which were completed prior to my move.

NOTE: As an incoming owner/tenant, you are responsible for the disposal of your packing materials. They are NOT to be placed in the B2 Rubbish Room.

Signed by:

Resident: Full Name: Date:

Building Manager (Witness): Full Name: Date:

Apartment Owner / Representative Full Name: Date: