

“Montreaux Matters”

The newsletter of Montreaux Apartments, September 2013

We are very conscious that all residents are concerned for their safety and well-being, especially as a consequence of the recent earthquakes. We appreciated residents checking on the safety and welfare of their neighbours. Well done!

Please find below relevant information on fire and earthquake safety within Montreaux.

Earthquakes

Dominion Post August 29: “**Stay inside – it’s the safest place to be after a quake**”

*After experiencing two earthquakes in two months many people in Wellington are **boosting their preparedness** and knowledge about what to do in an earthquake.*

*Most people know the basic rules ... When an earthquake strikes; **drop, cover and hold**.*

However, many people don’t know what to do when the ground stops shaking.

*The most basic rule is to **stay where you are if it is safe to do so**. If you are in an area with high-rise buildings (as we are at Montreaux) stay inside.*

*Earthquakes aren’t like fires and as long as the building shows no obvious signs of distress, **the safest place to be is inside and away from falling glass and debris**.*

When you do eventually evacuate remember to take your wallet, mobile phone, coat and emergency supplies.

*Make sure you **have a plan** of where to go to meet family and loved ones.*

For more information about what to do during and after an earthquake visit www.gw.govt.nz/earthquake or www.getthru.govt.nz

Fire

Every apartment should have a FIRE sign which details what to do in the event of a fire at Montreaux (we realise that some have been lost and these will be replaced when we receive updated signs for every apartment).

The FIRE sign details what to do if:

You Discover a Fire

- Activate nearest Fire Alarm Switch;
- Telephone the Fire Service (Dial 111) giving details of address and fire location

You Hear the Fire Alarm (a continuous sounder)

- Leave the building following the Fire Exit signage (down the stairwell and out through the ground foyer);
- DO NOT run or return to collect personal belongings or use lifts;
- Check your neighbour;
- Report to the Talley Board (on Ground Floor);
- **Assemble on the grass area on the corner of The Terrace and Everton Terrace;**
- Follow instructions of Emergency Service Personnel and Fire Wardens.

Note: The BCC, in conjunction with the Property Manager, is in the process of updating the FIRE signage for your Apartment and the Talley Board on the Ground Floor. You will be advised when these have been received and distributed or put in place. BCC members will be acting as Fire Wardens if they are on the building. If anyone would like to volunteer as a Fire Warden please contact Ange, the Building Manager (ange@oxygen.co.nz).

We hope that you find the above information useful and would seek your cooperation in following the emergency advice and procedures as outlined.